



**MHHS
PROGRAMME**
Industry-led, Elexon facilitated

Programme Steering Group #2

15 December 2021

Version 1.0

MHHS-DEL120

Document Classification: Public

Health & safety

In case of an emergency

An alarm will sound to alert you.
The alarm is tested for fifteen seconds every
Wednesday at 9.20am.

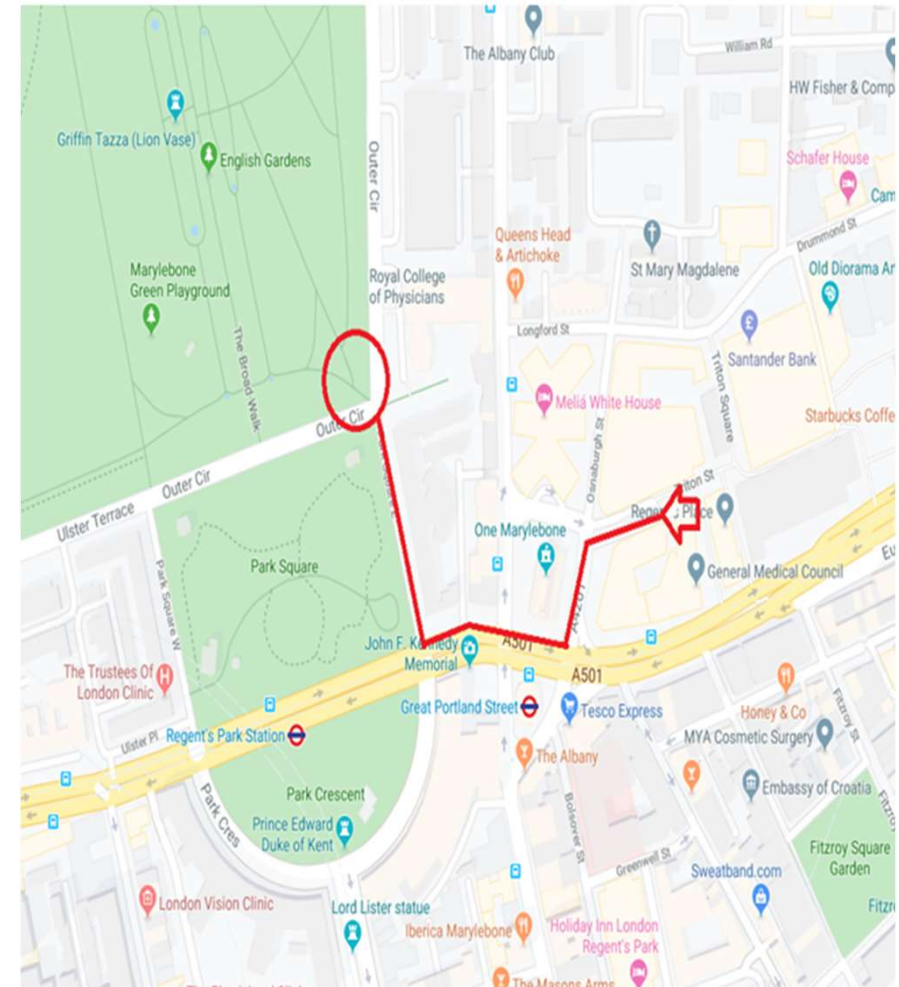
Evacuating 350 Euston Road

- If you discover a fire, operate one of
- the fire alarms next to the four emergency exits.
- Please do not tackle a fire yourself.
- If you heard the alarm, please leave the building immediately.
- Evacuate by the nearest signposted fire exit and walk to assembly point.
- Please remain with a member of Elexon staff and await further instruction from a fire warden.
- For visitors unable to use stairs, a fire warden will guide you to a refuge point and let the fire brigade know where you are.

When evacuating please remember

- Do not use the lifts.
- Do not re-enter the building until
- the all clear has been given by the fire warden or ground floor security.

Our team on reception is here to help you, if you have any questions, please do ask them.



Agenda

1. Welcome and Introductions

2. Review of Actions

3. PSG Feedback

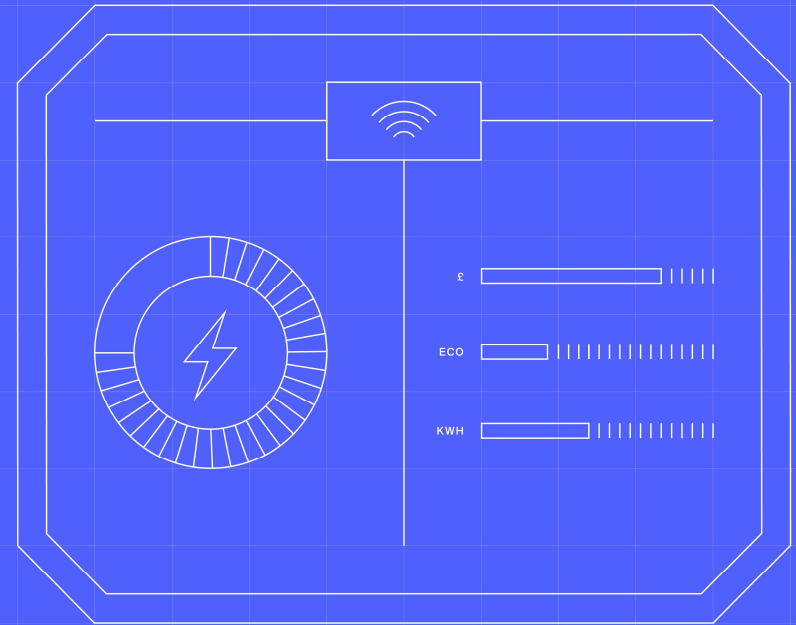
4. LDP Introduction & Programme Mobilisation Plan

5. Draft MHHS Budget

6. Programme Update

7. Next Steps

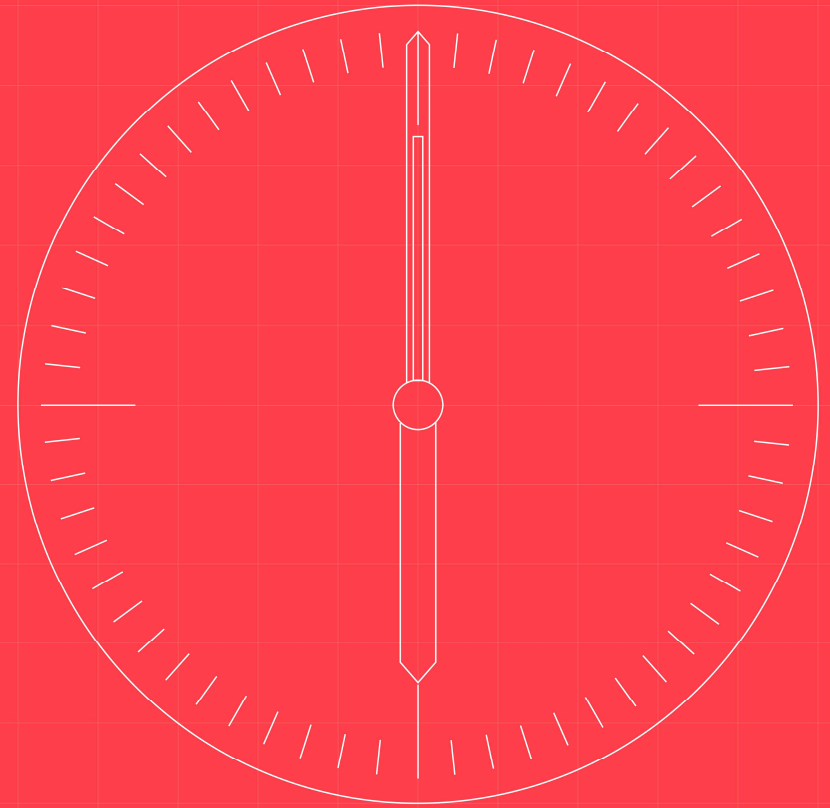
Review of Actions



Actions Review

Action Ref	Action	Owner	Due Date	Status
PSG01-01	SRO to discuss Design Principles with the DAG Chair and ensure the principles are made available to all and communicated well. To also ensure that the programme is not overworking the design.	SRO	30/11/21	Complete
PSG01-02	All to provide feedback on the first PSG in terms of how it went, any improvement recommendations or other comments to note.	ALL	30/11/21	Complete
PSG01-03	PSG Constituency reps need to engage with their constituencies and confirm they understand there will be no consultation at the end, involvement in Design is required now at the Level 4 work groups for continuous review. We require confirmation from you that your constituents understand this at next PSG.	PSG Constituency Reps	15/12/21	Agenda item
PSG01-04	Headlines from each forum to be issued by Programme for awareness following each session.	Programme PMO	11/11/21	Complete
PSG01-05	Programme to outline key design artefacts and provide a 1 pager on examples of consequential impacts for consideration by programme participants.	Programme PMO/SRO	30/11/21	Complete
PSG01-06	Programme to provide a more detailed understanding of the transition plan to programme participants.	Programme PMO	Qtr2 2022 (part of rebaselining exercise)	Open
PSG01-07	Milestone 5 Physical Baseline delivered - In order to deliver the physical baseline in April 2022, we would like your inputs now with the right SME's involved with the Level 4 Work groups from now until completion of design. The programme will not be consulting at the end of the design, there will be continuous review throughout the design stage.	PSG Constituency Reps	15/12/21	Agenda Item
PSG01-08	Milestone 9 System Integration Testing Start - Can you check with your constituents and get an early view on whether the timeline is sufficient between M5 and M9.	PSG Constituency Reps	15/12/21	Agenda Item
PSG01-09	SRO to request programme considers timescales for set up of TAG and confirm to PSG.	SRO	30/11/21	Outstanding

PSG Feedback



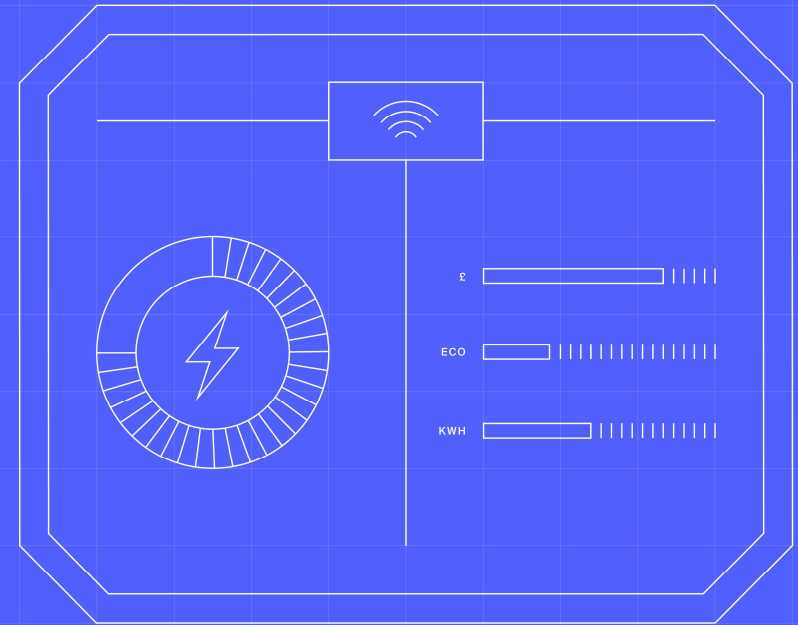
PSG Feedback

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Feedback from:

- Elexon
- DCC
- Large Supplier representative
- Medium Supplier Representative
- Small Supplier Representative
- I&C Supplier Representative
- Supplier Agent Representatives
- DNO Representative
- iDNO Representative
- National Grid ESO

Lead Delivery Partner (LDP) Introduction & Programme Mobilisation Plan

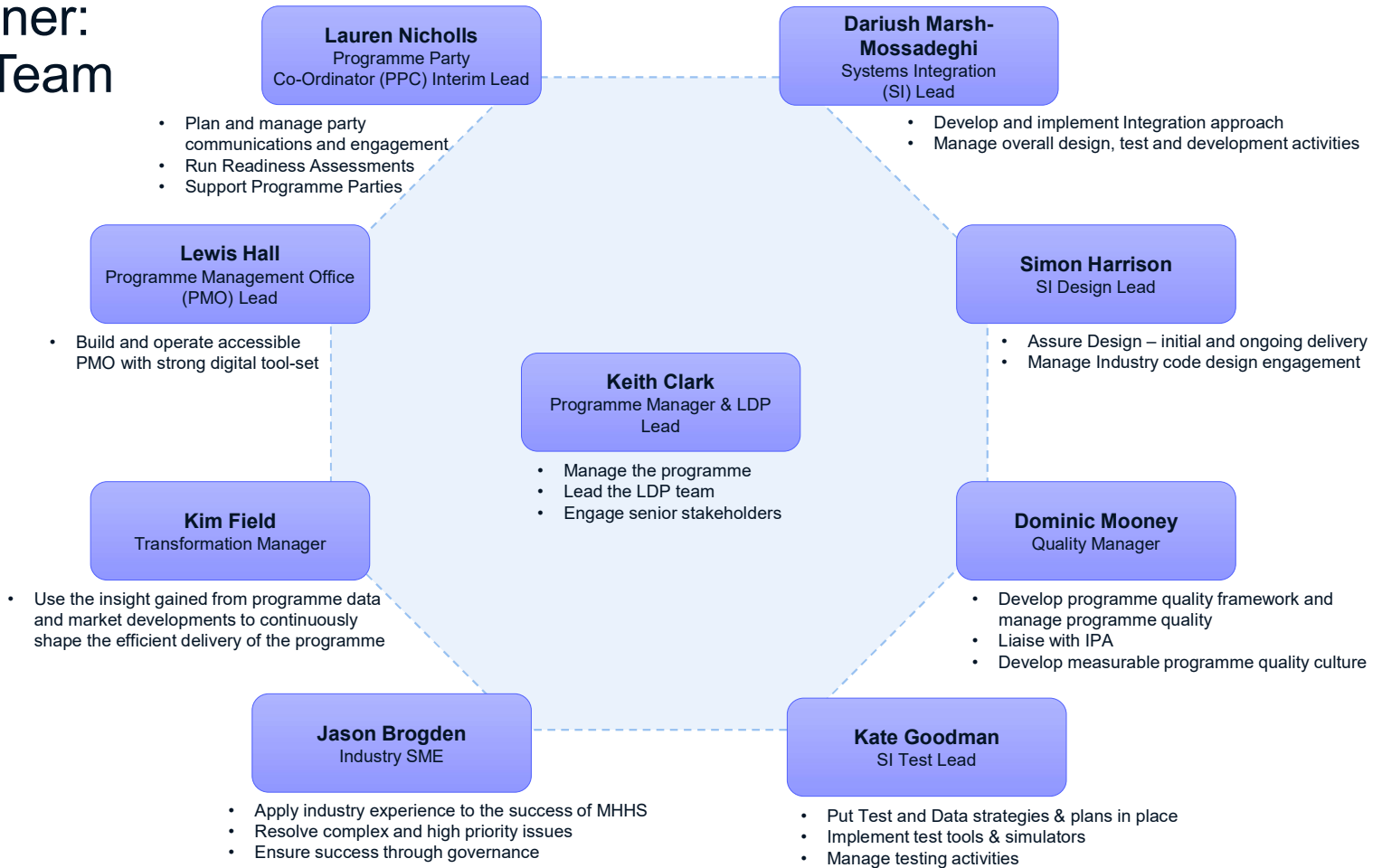


Lead Delivery Partner: Core Programme Team

LDP team has been in place since December 1st

Focus is currently on:

- building partnership with the SRO function
- sharing and / or transferring knowledge from SRO function to LDP
- starting the process of engaging with Programme Parties

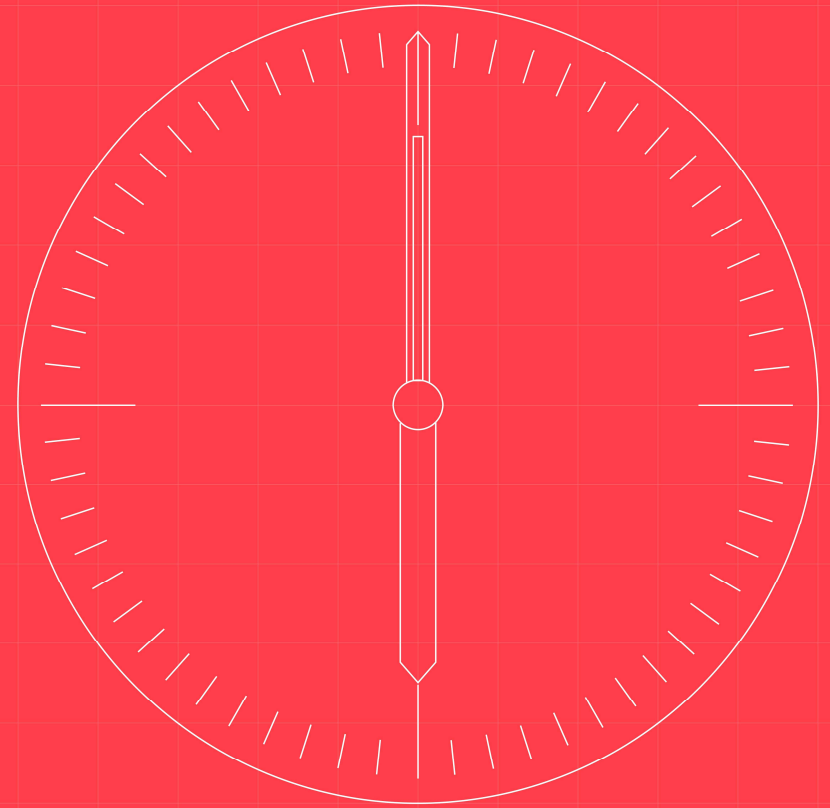


Key Programme Mobilisation Steps

LDP Function	December	Christmas Period	1 st Half January (04-Jan-22 to 17-Jan-22)	2 nd Half January (18-Jan-22 to 31-Jan-22)	Milestone M4 31-Jan-22
CPT	<ul style="list-style-type: none"> Conduct kick-off (SRO Function and LDP) Liaise with SRO function to transfer / share knowledge, on-board team & plan M4 activities Prepare Governance Framework proposals 		<ul style="list-style-type: none"> Complete hand over of all relevant programme management functions from SRO Functions Finalise Governance Framework Proposals, build consensus and formalise intended changes Meet with IPA & establish approach* 	<ul style="list-style-type: none"> Governance Framework Proposals agreed, and priority changes implemented Support IPA activities leading to M4 and agree ways of working with IPA* Build consensus on M4 milestone completion 	Programme Parties, LDP and IPA* fully mobilised
PMO	<ul style="list-style-type: none"> Set up PMO tools and processes Prepare for governance handover Prepare onboarding materials for new people Implement initial digital PMO functions Start developing planning approach 		<ul style="list-style-type: none"> Establish take-on of programme governance Develop digital PMO (MVP) capability Enhance planning approach 	<ul style="list-style-type: none"> Complete governance take-on Complete digital PMO (MVP) with all core PMO functions in place and operational Agree planning approach Prepare M4 completion report 	
PPC	<ul style="list-style-type: none"> Refine existing party contact lists Initiate engagement with programme parties Start planning for participants' launch event 		<ul style="list-style-type: none"> Ramp-up of initial party engagement activities Take ownership of MHHS website Develop overall stakeholder engagement strategy Complete planning for participants' launch event 	<ul style="list-style-type: none"> Assess completeness of party contact lists & initial engagement Update & maintain MHHS website Update communications strategy & plan Prepare participants' launch event 	
SI - Design	<ul style="list-style-type: none"> Start review of existing design Attend L3 and L4 design sessions Agree design tooling approach & implement design tool 		<ul style="list-style-type: none"> Populate design tooling Begin evaluation vs. standards (TOGAF, UML etc) 	<ul style="list-style-type: none"> Produce assessment of design to date Support SRO team with Core Platform procurement (technical SME input) 	
SI - Development	<ul style="list-style-type: none"> Gather and prioritise requirements for the programme Portal for PMO, PPC and Programme Participants Establish scope of MHHS Website vs Portal Roll out basic document management (SharePoint; not integrated into Portal) 		<ul style="list-style-type: none"> Gather / prioritise requirements for Portal – other users Gather requirements for Website Develop Portal look and feel Develop Portal & Website maintenance strategy Roll out priority PMO tools (not yet in Portal) 	<ul style="list-style-type: none"> Agree Portal and Website: <ul style="list-style-type: none"> Requirements Look and feel Maintenance strategy Agree Portal release plan 	
SI - Test	<ul style="list-style-type: none"> Will not be started during programme mobilisation 		<ul style="list-style-type: none"> Will not be started during programme mobilisation 		

* subject to arrival of the IPA

Draft MHHS Budget



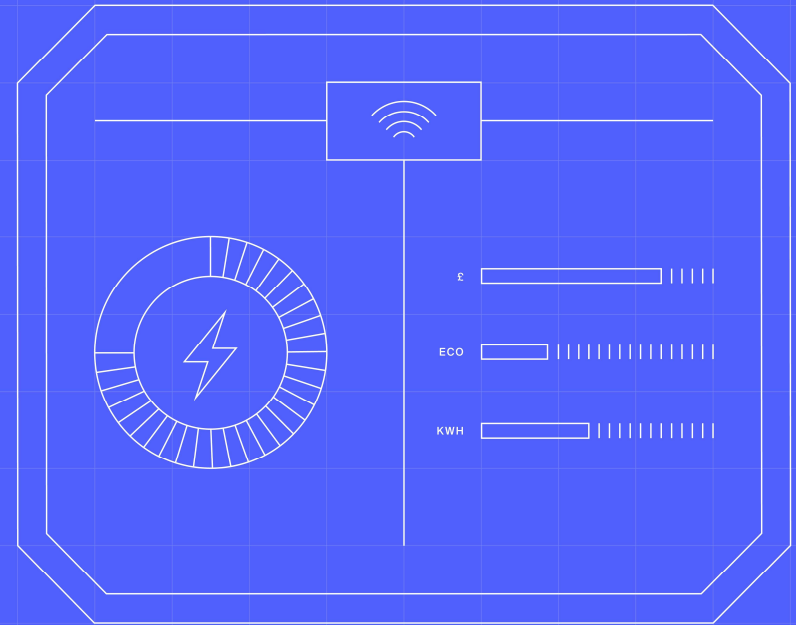
The MHHS budget set for delivering the MHHS Implementation Manager role in 2022/23 is maintained at our published budget level for 2022/23 of £19.5m – as per 2021 MHHS Budget consultation.

There are uncertainties at this point due to ongoing procurement activities.

- The Forecast spend for 2021/22 is £8.5M with £4M over recovery returned to suppliers
- Budget for 2022/23 forecasted at £19.5M (same as original budget)
- Total Programme costs still on track for £90M including contingency
- Still a high degree of uncertainty around costs for IPA , EDA and outcome of the re-plan next year
- Programme average monthly run costs circa. £1.2M i.e. cost of delay per month.

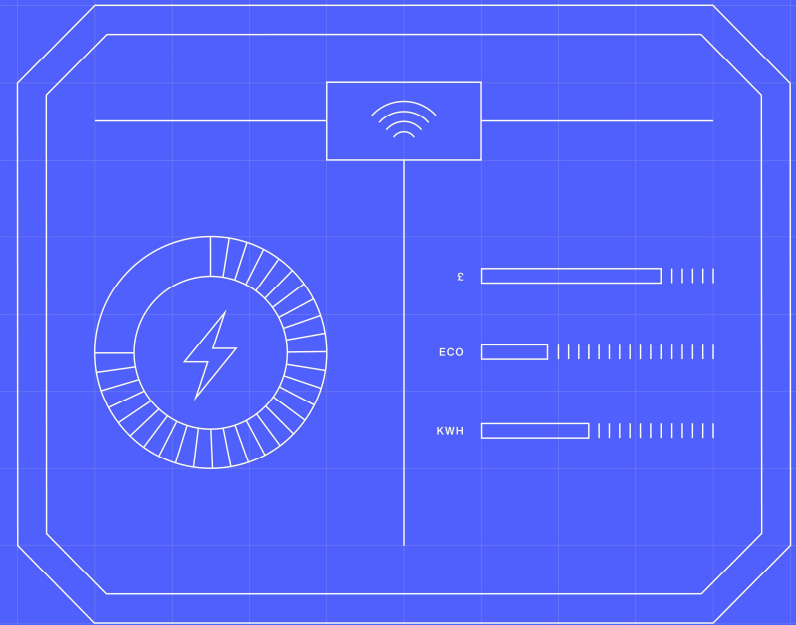
CY forecast	Y1	Y2	Y3	Y4	
21-22	22-23	23-24	24-25	25-26	Total
8,451,931	19,471,486	22,712,303	21,132,543	18,231,737	90,000,000

Programme update



- Expleo appointed as Lead Delivery Partner 1st December
 - Onboarding activities underway, full mobilisation to be completed by end January
- First Design Advisory Group held 17th November
 - Two level 4 working groups established under the Design Workstream; Business Process Review Working Group and Technical Design Working Group
- First Cross Code Advisory Group held on 24th November.
- Business Separation Plan formally issued 19th November
 - COI Training to commence late December/early January
- Independent Performance Assurance agent expected to be appointed by Ofgem 20th December
- Participation in the Working groups is causing us concerns
 - A number of individuals in attendance are not contributing
 - Potential impact on quality of design
 - Need to mitigate this with support from PSG.

Next Steps



Next Steps

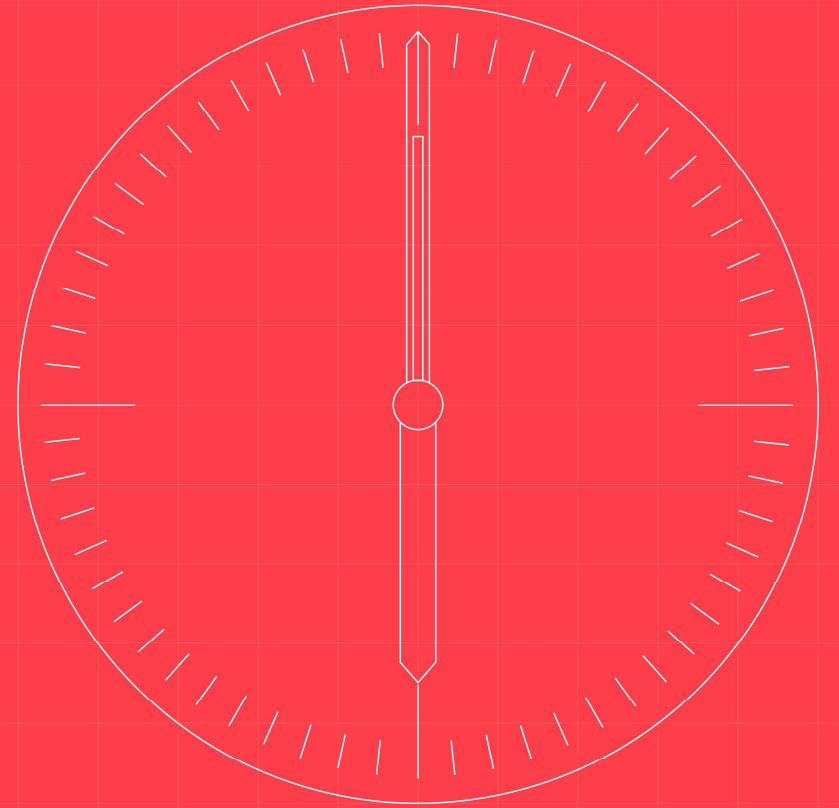
- Confirm Actions From Meeting
- Date of Next meeting 15 January 2022

Contact

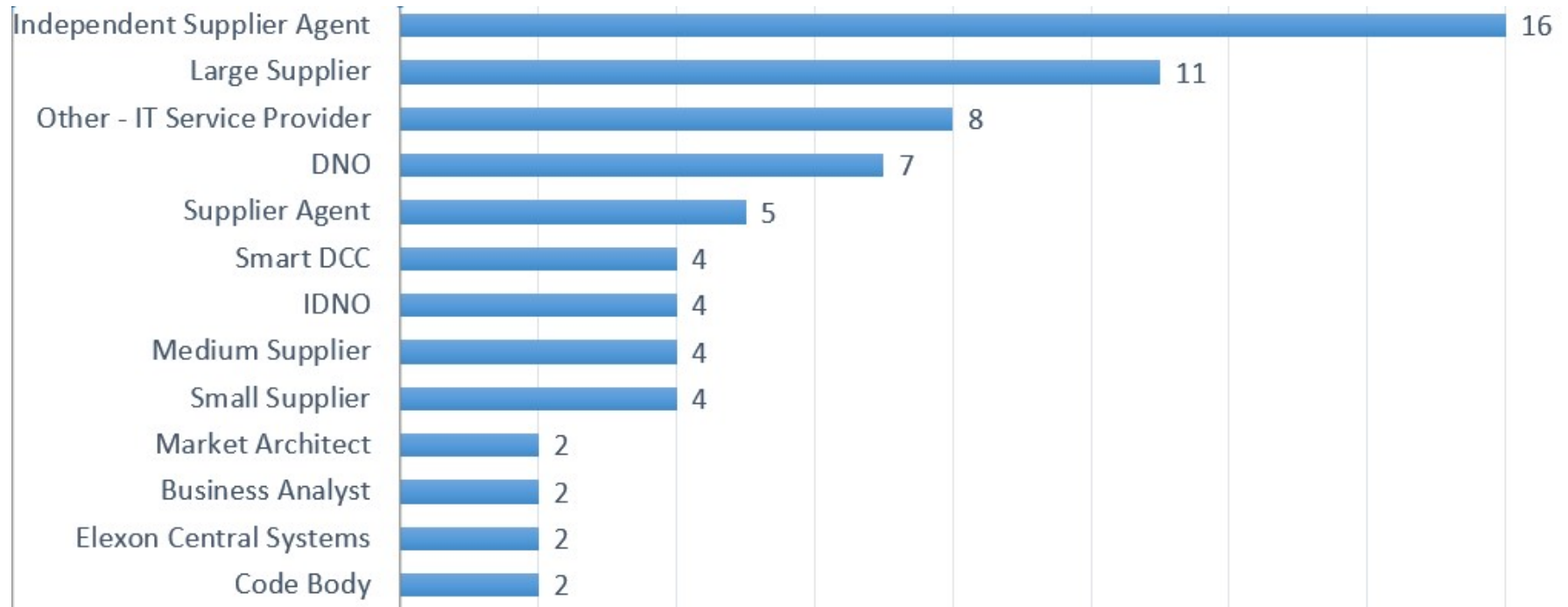
SRO@MHHSProgramme.co.uk

Thank you

Appendix



BPRWG Level 4 Attendance Analysis



TDWG Level 4 Attendance Analysis

